



RVG Educational Foundation

(Formerly - Rajasthan Vidyarthi Griha)

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Tel.: +91-22-26288292, 26285425

Email : admin@rvgef.org • Website : www.rvgef.org

26th August 2023

Trustees

Rajendra Barwale
Nirmal Jhunjhunwala
Ramakant Tibrewala
Ramprakash Bubna
Vinod Deora
Suresh Pansari
Pawan Kumar Modi
Sajan Dokania
Lalchand Choudhary

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Kanhaiyalal Saraf
Ashok M. Saraf
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Motilal Oswal
Vijay Shrigopal Khetan
Anuj V. Khetan

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Kamal Agrawal

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Krishna Kumar Choudhary
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Treasurer

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Yogendra Rajpuria
Surendra Kedia
Suresh Bhageria
Sajjan L. Dokania
Rajendra Dalmia
Surendra Gadia
Manoj Singrodia
Sanjay Khemani
Rajiv M. Singhal
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Gopalkrishna Jhunjhunwala
Bajinath Rungta
Babulal Tibrewala
Nirmal Khemka

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Ajay Kumar Rungta
Sunil Kumar Kabra
Nikhil Rajpuria

Notice for New Admission:

October 2023 – March 2024

Applications are hereby invited for new admission at RVG Educational Foundation for the period of October 2023 – March 2024.

Eligibility Criteria: Students who have cleared both groups of IPC Examination and pursuing their Articleship at Mumbai and below 25 years of age.

Eligible applicants are advised to refer Rules & Regulations, Admission Procedure (Guidelines) and Fee Structure before applying Online through our website www.rvgef.org under Admission Process & click link for 'Application for New Admission'

Candidate needs to fill the online application form and upload all documents online as per the admission guidelines. For further details, please contact RVG Educational Foundation office or email us at admission@rvgef.org

Procedure (Guidelines) for New Admission

Term October 2023 – March 2024

Students who are eligible for admission in the upcoming term in accordance to the Rules & Regulation of the Institution are advised to refer the following carefully:

1. The New Admission online application facility shall be available on website i.e. www.rvgef.org from Friday, 1st September 2023 (from 11 am) to Tuesday, 12th September 2023 (up to 5 pm).
2. Applicants are advised to visit www.rvgef.org > Admission Process & click link for 'Application for New Admission'.
3. After clicking on link, the application form will appear. First go through the Instructions in the instruction box before filling the form. Please read all the instructions carefully.
4. You have to fill all the details meticulously in the form and upload latest passport size photograph along with other documents (**Attested**) as mentioned.
5. On submission of the form, any error/discrepancy/short coming shall be displayed on the screen and needs to be rectified immediately. After completing the rectification, submit the form. Post submission of the form, you will not be able to make any further changes.

Madanlal Rajpuria Vidyarthi Griha

Vijay Shrigopal Khetan Girls Hostel

Agrawal Oswal Chhatrawas

RVG Girls Hostel - JB Nagar



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6. If your application is incomplete, you will receive a notification via email and the Student Login Portal to complete and submit it before last date and time of submission.
7. Multiple accounts creation is strictly prohibited. Candidates have to create an account with a single email id for login credentials.
8. After submitting, a PDF copy of the filled application form is generated. You can take the print of the form. Also, a notification is sent to your e-mail id stating that you have successfully submitted the form. You will also be able to take the print of the form from this notification.
9. After applying online, take print out of form and submit all required documents at the office from 10:00 am to 6:30 pm between 1st September 2023 to 13th September 2023. In case you are not able to personally submit the forms and documents, kindly ensure its receipt at our office i.e., **RVG Educational Foundation, 57, Lallubhai Shamaldas Marg, Andheri (W), Mumbai 400058** on or before Wednesday, 13th September 2023 by courier / post.
10. In event of any student found declaring / sharing any wrong information related to articleship, local guardian, health etc, RVG management has all rights to review the admission and cancel the same accordingly.
11. Kindly keep a soft copy of the below documents ready to be uploaded on the website.
 - Applicants' passport size photograph and signature in JPG format of 50 kb.
 - Letter from the Chartered Accountant firm in prescribed format as available on RVG website.
 - True Copy of Articleship Registration Letter duly attested by Principal, if received. (If not, it should be submitted immediately on its receipt)
 - True Copy of Form Nos. 102 & 103 with acknowledgement by ICAI.
 - True Copy of Form No. 109 with acknowledgement by ICAI (in case of transfer of Articleship).
 - Self-declaration in the prescribed format duly signed by the applicant
 - Letter from Donor in the prescribed format, if applied on Donor's Seat (If not submitted, your application may be rejected)
 - Undertaking from Local Guardian in the prescribed format along with latest photograph (passport size), photo copy of PAN CARD and copy of any Address Proof.
 - True copy of mark sheets of all examinations appeared.
 - Cancelled cheque of your own bank account.
 - True Copy of Age Proof and Address Proof.
 - Latest Medical Fitness Certificate from a Practicing Doctor.
 - Blood Group certificate

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12. Following documents are required to be sent at the RVG Head Office:

- Student Application Form (PDF).
- Original LG Letter with PAN Card & (Any One for address proof: Bank Pass Book 1st Page/Aadhar Card/Passport/Driving License/Copy of Property Agreement).
- Original CA Firm Letter with prescribe format.
In case CA firm letter is not available:
 - Offer letter from CA Firm/Organization.
 - Email communication received from respective CA Firm/Organization regarding interview or joining of articleship.
- Original Donor Letter, if applied on Donor Seat.
- Original Medical Fitness Certificate.
- Letter of Recommendation/Introduction, if the student has not taken his/her signature on the application form.

13. Please ensure that the admission status should reflect as **VALIDATED BY ADMIN** before taking print out of the application.

14. Applicant shall have to make an online payment of Rs. 590/- (Rupees Five Hundred Ninety Only) towards application charges. The screenshot of the payment confirmation needs to be attached before submission of the form.

15. Please Note: While making online payment do mention your Name and purpose of payment as description on the payment portal for us to identify and record your payment details.

16. Student can apply for admission and if admission is confirmed, stay at the hostel will be permitted only after submission of required documents, joining of articleship at Mumbai and verification of local guardian.

17. Fee Structure: New admission at RVG Educational Foundation.

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agarwal Oswal Chhatrawas	Agarwal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premlata Ramesh Chandra Sharma RVG Girls Hostel
Fees (A)	Non-AC Room	Non-AC Room	AC Room	AC Room	AC Room
Security Deposit (Refundable)	20,000/-	20,000/-	20,000/-	20,000/-	20,000/-
Cost of Blazer (Non-Refundable)	3500/-	3500/-	3500/-	3500/-	3500/-

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Contribution towards Group Mediclaim Insurance (Oct -23 to Mar-24)	700/-	700/-	700/-	700/-	700/-
Associate Membership Fees of RVG Alumni	1,100/-	1,100/-	1,100/-	1,100/-	1,100/-
Total Fees (A)	25,300/-	25,300/-	25,300/-	25,300/-	25,300/-
Fees (B)					
Admission Processing Fees (Non-Refundable)	5,900/-	5,900/-	5,900/-	5,900/-	5,900/-
Hostel Term Fee 01.10.2023 to 31.03.2024 (183 days)	32,592/-	38,976/-	58,800/-	38,976/-	58,800/-
Personality & Communication Skill Development Course (PCSDC) (Non-Refundable)	2,360/-	2,360/-	2,360/-	2,360/-	2,360/-
RVG Fest Contribution	354/-	354/-	354/-	354/-	354/-
Total Fees (B) (Rs.)	41,206/-	47,590/-	67,414/-	47,590/-	67,414/-
TOTAL Amount to be paid (A+B):	66,506/-	72,890/-	92,714/-	72,890/-	92,714/-
⇒ Fees to be paid only after confirmation of admission.					

Note:

1. Filling the application form does not guarantee admission. All eligible candidates shall be called for an interview. Students who clear the interview shall be listed under provisional admission and will be asked to pay the fees.
2. The application fee of Rs. 590/- is non-refundable.
3. Kindly fill correct correspondence details in the form to ensure you receive timely updates from the institution. All future communication shall be conveyed through the given mobile/telephone number, email id.

Important Notes

- Read entire new admission notice carefully before filling the online application form.
- Read and understand all the Rules and Regulations of the Institution.
- Signup with proper Login Credentials.

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- Keep all the documents ready (scan copy) as per the given size before filling online application form.
- Fill the application form in CAPITAL LETTERS excluding email id.
- If, selected room allotment in the hostel will be subject to its availability.
- Select the relevant details from drop down where ever applicable.
- Applications made in donor category cannot be change to general category after submission of the forms and vice versa.
- Provide your correct bank details and upload the copy of cancel cheque/front page of bank pass book under head of Student Bank Details.
- Upload CA firm/Organization Letter as per prescribed format:
- Local Guardian (LG) has to be minimum 35 years of age and should be staying at Mumbai in own / rented house for minimum of 5 years.
- Please ensure that Local Guardian (LG) details will not be changed once provided by the student at the time of admission.
- Upload relevant and valid documents under examination details.
- Upload the IPC both group marksheet combined if student passed IPC exam in two parts.
- Payment of Rs.590/- towards admission processing charges as per given link/tab should be done from the students' own bank account.
- The candidate will be informed via email regarding his/her interview schedule after scrutiny of received applications.
- Final selected candidate list will be displayed on the RVG web site after the interview session.
- Selected candidates will receive an online payment link on their email id and student login to pay admission fees under provisional admission email.
- Final admission confirmation email will be received after making payment by applicant with students UID number and instructions for joining the hostel.
- Before joining the hostel, students have to complete the Local Guardian (LG) verification process physically at RVG head office.
- Selected students have to attend the Induction and Orientation programme whenever scheduled by the Institute.
- Room allotment will be done only after submission and verification of required documents.
- Room allotment will be at sole discretion of RVG. Students will not have any choice in room selection.

For any more information / assistance please write an email on admission@rvgef.org.

For RVG Educational Foundation

Administrator

Madanlal Rajpuria Vidyarthi Griha

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